

**Central Mississippi Regional Library System  
Notice to Bidders**

Bids must be received by 10:00 am March 26, 2019 at the Central Mississippi Regional Library System (CMRLS) Administrative Office. Physical address - 100 Tamberline Street, Brandon, MS 39042 or Mailing address – PO Box 1749, Brandon, MS 39043. Attention: Tammy Jones. Bids should be submitted in a sealed envelope clearly marked as follows: “2019 RFP Firewall 190002”. Bids will be opened at 10:15am on 3/26/2019 in the conference room of CMRLS at 100 Tamberline Street, Brandon, MS 39042. No bids will be accepted after the deadline. Delays caused by any delivery service, including the U.S. Postal Service, will not be grounds for an extension of the proposal due date and time. Vendors are solely responsible for ensuring that proposals are delivered on time.

Absolutely, no information will be given over the phone. Questions must be emailed to [tcjones@cmrls.lib.ms.us](mailto:tcjones@cmrls.lib.ms.us). Responses will be posted on [www.cmrls.lib.ms.us](http://www.cmrls.lib.ms.us), and a link will be available on the CMRLS homepage directing vendors to the responses.

**E-Rate**

This notice to bidders is for services to be subsidized under the Universal Services E-Rate Program for Schools and Libraries. The notification of obligation to complete this project will be the issuance of a CMRLS Purchase Order. E-rate funding does not obligate the library. If library funds are not available for the library portion, all contracts will become null and void and the project will not be implemented. The project is contingent upon available e-rate and library funds.

The successful vendor shall invoice the Library and USAC following successful delivery and installation of the equipment. The successful vendor will bill USAC for the discounted portion of the service and the Library for the non-discounted portion. The successful vendor will provide a signed contract for purchase to CMRLS on the afternoon of 3/26/2019 by 4:00 pm.

**Registration with USAC**

Proposers must be a service provider registered with USAC and provide their Service Provider Identification Number (SPIN) in the proposal. Information about USAC Service Providers is available at <http://www.universalservice.org/sp/>.

### **Certificate of Responsibility**

1. Each bidder submitting a bid in excess of \$50,000 on public projects must show on his bid and on the face of the envelope containing the bid, his Certificate of Responsibility Number, as required by Section 31-3-5 and 31-3-21 (latest edition) Mississippi Code of 1972. If the bid does not exceed the amount of \$50,000 on public projects, a notation so stating must appear on the face of the envelope.
2. When multiple contractors submit a joint venture bid in excess of \$50,000.00 on public projects, a Joint Venture Certificate of Responsibility Number is required on the bid and face of the envelope. If the Joint Venture has no Joint Venture Certificate of Responsibility number, then each member of the Joint Venture must indicate their individual Certificate of Responsibility numbers on the bid and on the face of the envelope.
3. Each subcontractor whose Subcontract exceeds \$50,000.00 on public projects shall have a Certificate of Responsibility Number, as required by Section 31-3-15 and 31-3-21 (latest edition), Mississippi Code.
4. No bid will be considered or accepted unless the above information is given as specified. Sufficient evidence that said Certificate of Responsibility has been issued and is in effect at the time of receiving bids must be submitted when required by the owner. Likewise, it shall be the responsibility of the Prime Contractor to require a Certificate of Responsibility Number from any subcontractor where applicable.

### **Pricing**

Information submitted should be sufficiently detailed to provide CMRLS with information to perform evaluation of products proposed. CMRLS reserves the right to request clarification on any item listed. CMRLS will not be liable for any costs beyond those proposed herein. Please be advised that public libraries are specifically exempted from the payment of Mississippi Sales Tax.

**Any erate ineligible charges must be clearly identified in the bid.**

### **Bid Matrix**

| Factor                                    | Points Available |
|---|------------------|
| Price of the eligible product             | 50               |
| Prior Positive Experience with the Vendor | 40               |
| Local or In-state Vendor                  | 10               |

### **Disqualification of Bidder**

A Bidder will be disqualified for such reasons as:

1. Bidder's failure to comply with requirements regarding Certificate of Responsibility.
2. Bidder's failure to have a SPIN and a current SPAC with USAC.
3. Bidder's failure to sign Bidder's Proposal Form or to otherwise properly complete the Proposal Form.
4. Bidder's failure to provide a contract by the specified date and time.

## **Firewall**

All equipment must be new equipment purchased from an authorized reseller. The proposed Firewall should be Fortinet or equivalent. Initial configuration and installation is required. Training of staff in the operation is required to the extent permitted by E-rate. Proposal should include all licensing, support and startup service needed for the project upgrades. Proposed Firewall must support a minimum bandwidth of 2Gbps with upgrade capabilities.

The Library will consider proposals for equipment manufactured by other companies that is equivalent to the quality and functionality of the equipment listed and is compatible, as well as interoperable, with the Library's existing network equipment. Should a Vendor wish to include equipment manufactured by a different company, they must list the equivalent model name and number on the Vendor Proposal form below. Vendors that propose other manufacturer's products are required to provide specification sheets for the proposed equivalent.

The firewall will be installed in an existing rack at Central Mississippi Regional Library System administrative office, located at 100 Tamberline Dr., Brandon, MS 39043.

E-rate Ineligible costs should be clearly labeled on the proposal. Please include total costs, including any licensing, subscriptions, and support costs for the following time frames:

Three Years

Five Years

**Central Mississippi Regional Library System  
Vendor Proposal for Firewall**

All applicable taxes, fees, shipping and surcharges from which the library is not exempt or that is imposed or assessed by Vendor must be shown below or they will not be paid by the Library.  
(You may submit your standard quotation instead of this document if you wish.)

Vendor SPIN \_\_\_\_\_

| Equipment<br>Firewall, including installation and configuration<br>Manufacturer, Model and Manufacturer Part Number | Price Each | Quantity | Extended<br>Price |
|---|------------|----------|-------------------|
|   |            | 1        |                   |