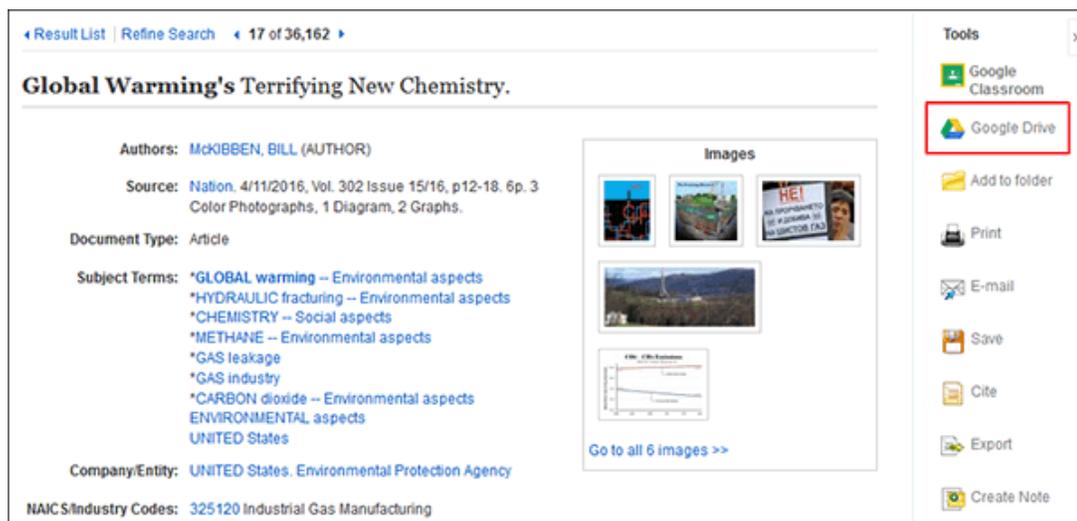


Saving EBSCO or MAGNOLIA Items to Your Google Drive

On select interfaces, you have the option to save an article's Detailed Record, HTML Full Text, or PDF Full Text to your Google Drive. Articles saved from the PDF viewer are saved as a PDF file, while the Detailed Record and HTML Full Text are saved to your Drive as a Google doc file.

To save an article to Google Drive:

1. From the article detail page, HTML Full Text, or PDF Viewer, click the **Google Drive** icon in the tools menu on the right.

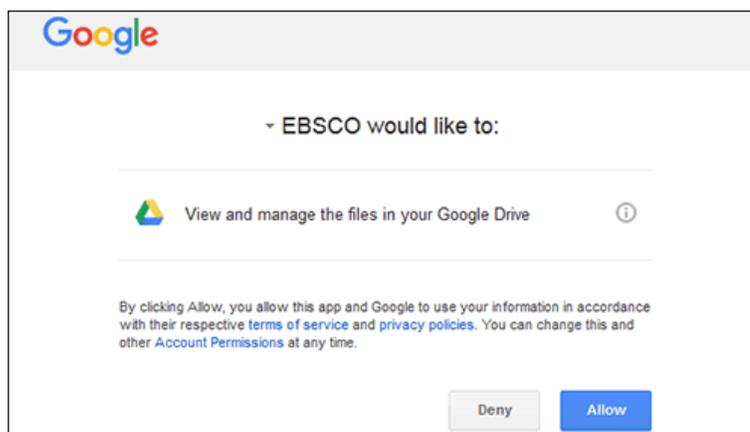


The screenshot shows an article page with the title "Global Warming's Terrifying New Chemistry." The author is McKIBBEN, BILL (AUTHOR). The source is Nation, 4/11/2016, Vol. 302 Issue 15/16, p12-18, 6p. 3 Color Photographs, 1 Diagram, 2 Graphs. The document type is Article. Subject terms include GLOBAL warming, HYDRAULIC fracturing, CHEMISTRY, METHANE, GAS leakage, GAS industry, CARBON dioxide, ENVIRONMENTAL aspects, and UNITED States. The company/entity is UNITED States. Environmental Protection Agency. NAICS/Industry Codes are 325120 Industrial Gas Manufacturing. On the right, a "Tools" menu is visible, with the "Google Drive" icon highlighted by a red box. Other tools include Google Classroom, Add to folder, Print, E-mail, Save, Cite, Export, and Create Note.

2. If you are not logged into your Google Drive account, you will be prompted to do so.

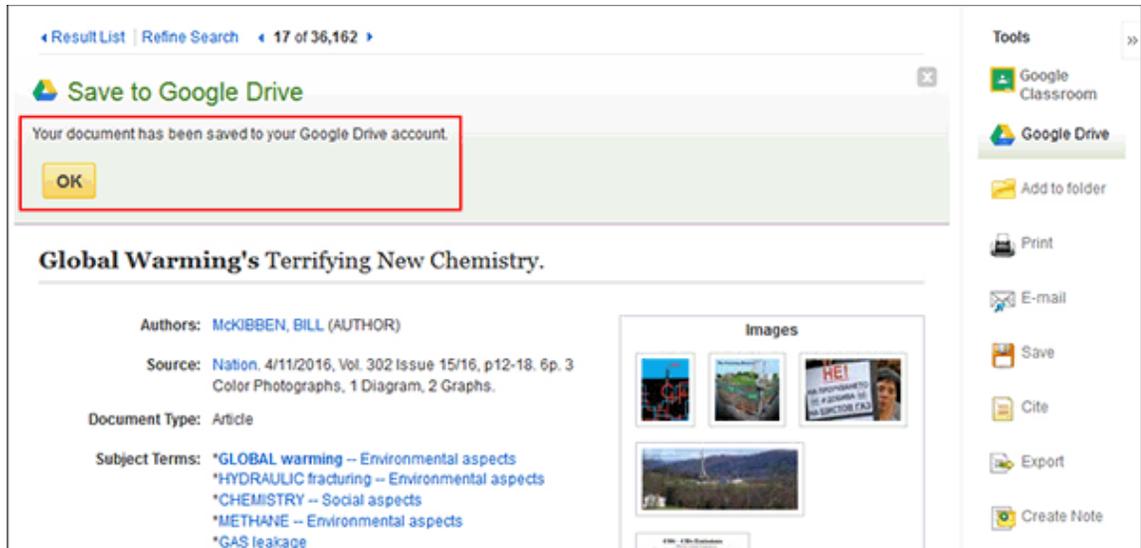
Note: Google authentication opens in a new window. If your browser is set to block pop-up windows, you may need to allow your browser to open a new window in order to log in.

3. Click **Allow** to authorize EBSCO to view and manage files in your Google Drive.

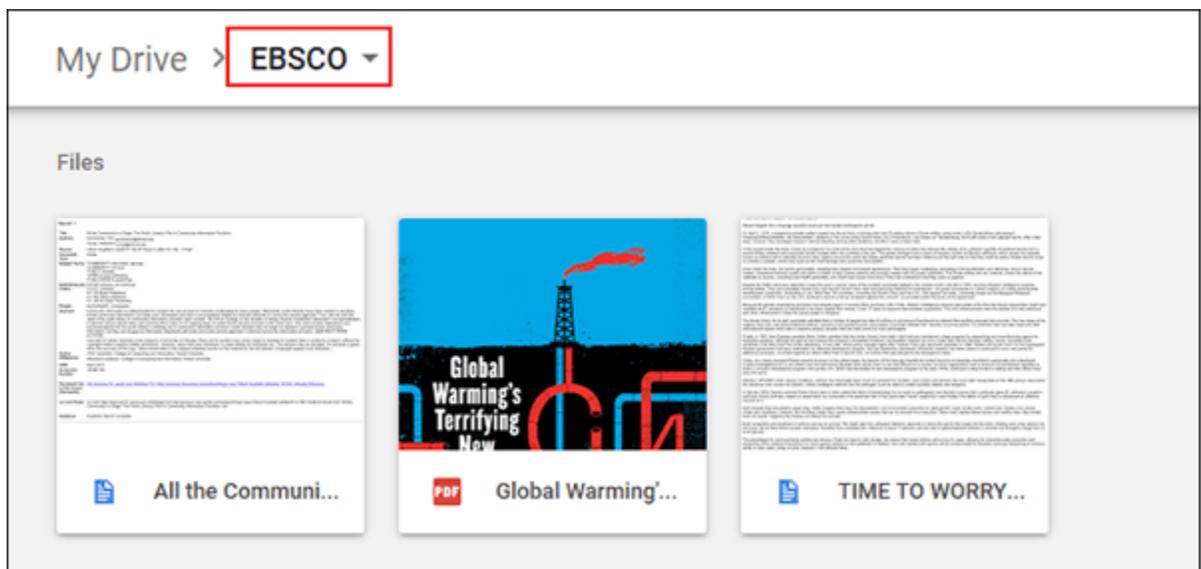


The screenshot shows a Google authentication prompt. At the top, it says "EBSCO would like to:" followed by a list of permissions: "View and manage the files in your Google Drive". Below this, there is a small text block: "By clicking Allow, you allow this app and Google to use your information in accordance with their respective terms of service and privacy policies. You can change this and other Account Permissions at any time." At the bottom, there are two buttons: "Deny" and "Allow".

4. Click **OK** to close the Google Drive panel after it has indicated that your article has been saved.



5. Your articles are saved to Google Drive in an "EBSCO" folder.



[Central Mississippi Regional Library System](#)

[CMRLS Virtual Reference Collection](#)

[EBSCO or MAGNOLIA Databases](#)