

**Central Mississippi Regional Library System**  
**Notice to Bidders**

Bids must be received by April 5th, 2017 at the Central Mississippi Regional Library System (CMRLS) Administrative Office. Physical address - 100 Tamberline Street, Brandon, MS 39042 or Mailing address – PO Box 1749, Brandon, MS 39043. Attention: Tammy Jones. Bids should be submitted in a sealed envelope clearly marked as follows: “2017 RFP Cabling and Switches 170001”. Bids will be opened at 10:15am on 4/5/2017 in the conference room of CMRLS at 100 Tamberline Street, Brandon, MS 39042. No bids will be accepted after the deadline. Delays caused by any delivery service, including the U.S. Postal Service, will not be grounds for an extension of the proposal due date and time. Vendors are solely responsible for ensuring that proposals are delivered on time.

Absolutely, no information will be given over the phone. Questions must be emailed to [tcjones@cmrls.lib.ms.us](mailto:tcjones@cmrls.lib.ms.us). Responses will be posted on [www.cmrls.lib.ms.us](http://www.cmrls.lib.ms.us), and a link will be available on the CMRLS homepage directing vendors to the responses.

The RFP will consist of 2 parts: **Cabling** and **Switches**. Vendors may bid on one or both parts. Any discounts for bundled pricing or winning more than one portion of the RFP will be considered and allowed.

In order to be eligible to bid on the Cabling RFP, all prospective bidders must attend a pre-bid walkthrough. For the convenience of the bidders, there will be two days to select from. On 3/16/2017 and then again on 3/23/2017, the walkthrough will begin at the Taylorsville Public Library, 208 Spring Street, Taylorsville, MS 39168. The walkthrough will begin at the Taylorsville Public Library at 10 a.m., then continue to Magee Public Library, Mendenhall Public Library, and will end at Brandon Public Library.

**E-Rate**

This notice to bidders is for services to be subsidized under the Universal Services E-Rate Program for Schools and Libraries. The notification of obligation to complete this project will be the issuance of a CMRLS Purchase Order. E-rate funding does not obligate the library. If library funds are not available for the library portion, all contracts will become null and void and the project will not be implemented. The project is contingent upon available e-rate and library funds.

The successful vendor shall invoice the Library and USAC following successful delivery and installation of the equipment. The successful vendor will bill USAC for the discounted portion of the service and the Library for the non-discounted portion. The successful vendor will provide a signed contract for purchase to CMRLS on 4/19/2017.

**Registration with USAC**

Proposers must be a service provider registered with USAC and provide their Service Provider Identification Number (SPIN) in the proposal. Information about USAC Service Providers is available at <http://www.universalservice.org/sp/>.

### Certificate of Responsibility

1. Each bidder submitting a bid in excess of \$50,000 on public projects must show on his bid and on the face of the envelope containing the bid, his Certificate of Responsibility Number, as required by Section 31-3-5 and 31-3-21 (latest edition) Mississippi Code of 1972. If the bid does not exceed the amount of \$50,000 on public projects, a notation so stating must appear on the face of the envelope.
2. When multiple contractors submit a joint venture bid in excess of \$50,000.00 on public projects, a Joint Venture Certificate of Responsibility Number is required on the bid and face of the envelope. If the Joint Venture has no Joint Venture Certificate of Responsibility number, then each member of the Joint Venture must indicate their individual Certificate of Responsibility numbers on the bid and on the face of the envelope.
3. Each subcontractor whose Subcontract exceeds \$50,000.00 on public projects shall have a Certificate of Responsibility Number, as required by Section 31-3-15 and 31-3-21 (latest edition), Mississippi Code.
4. No bid will be considered or accepted unless the above information is given as specified. Sufficient evidence that said Certificate of Responsibility has been issued and is in effect at the time of receiving bids must be submitted when required by the Owner. Likewise, it shall be the responsibility of the Prime Contractor to require a Certificate of Responsibility Number from any subcontractor where applicable.

### Pricing

Any and all charges for the Cabling RFP must be itemized by library. Information submitted should be sufficiently detailed to provide CMRLS with information to perform evaluation of products proposed. CMRLS reserves the right to request clarification on any item listed. CMRLS will not be liable for any costs beyond those proposed herein. Please be advised that public libraries are specifically exempted from the payment of Mississippi Sales Tax.

Any erate ineligible charges must be clearly identified in the bid.

### Bid Matrix

Factor	Points Available
Price of the eligible product	50
Prior Positive Experience with the Vendor	20
Ease of Use	20
Local or In-state Vendor	10

### Disqualification of Bidder

A Bidder will be disqualified for such reasons as:

1. Bidder's failure to comply with requirements regarding Certificate of Responsibility.
2. Bidder's failure to have a SPIN and a current SPAC with USAC.
3. Bidder's failure to sign Bidder's Proposal Form or to otherwise properly complete the Proposal Form.
4. Bidder's failure to attend and complete the mandatory site walkthrough for the Cabling RFP.
5. Bidder's failure to provide a contract by the specified date.

## **Switches**

All equipment must be new equipment purchased from an authorized reseller. The proposed Switches should be HP 1920-PoE+Switch Series or equivalent. All switches should be 10/100/1000 PoE Plus, Layer 3 Supported. Two 48 port switches and three 24 port switches should be proposed. Bid is for equipment only. No installation or configuration is requested.

The Library will consider proposals for equipment manufactured by other companies that is equivalent to the quality and functionality of the equipment listed and is compatible, as well as interoperable, with the Library's existing network equipment. Should a Vendor wish to include equipment manufactured by a different company, they must list the equivalent model name and number on the Vendor Proposal form below. Vendors that propose other manufacturer's products are required to provide specification sheets for the proposed equivalent.

Switches will be located at the following locations: Taylorsville Public Library, Puckett Public Library, Harrisville Public Library, Mendenhall Public Library and Sebastopol Public Library, although all switches will be shipped to the CMRLS Brandon, MS address.

## Cabling

### **Magee Public Library, 120 First Street NW, Magee, MS 39111**

- (1) 12U Wall Mountable Rack with Shelf
- (1) 48 Port CAT6 Patch Panels
- (48) 1 foot CAT6 Patch Cables
- (37) 10 foot CAT6 Patch Cables
- (37) Wall drops including connectors and plates
  - Consisting of
  - (6) Duplex drops
  - (1) Single drops
  - (6) 4 port wall drops

Cabling – up to 3500 ft of CAT6 cabling

### **Taylorville Public Library, 208 Spring Street, Taylorville, MS 39168**

- (1) 12U Wall Mountable Rack with Shelf
- (1) 48 Port CAT6 Patch Panels
- (48) 1 foot CAT6 Patch Cables
- (29) 10 foot CAT6 Patch Cables
- (29) Wall drops including connectors and plates
  - Consisting of
  - (6) Duplex drops
  - (5) Single drops
  - (3) 4 port wall drops

Cabling – up to 2500 ft of CAT6 cabling

### **Mendenhall Public Library, 1630 Simpson Highway 149, Mendenhall, MS 39114**

- (1) 12U Wall Mountable Rack with Shelf
- (1) 48 Port CAT6 Patch Panels
- (48) 1 foot CAT6 Patch Cables
- (27) 10 foot CAT6 Patch Cables
- (27) Wall drops including connectors and plates
  - Consisting of
  - (6) duplex drops
  - (3) Single drops
  - (3) 4 port wall drops

Cabling – up to 2000 ft of CAT6 cabling

### **Brandon Public Library, 1475 W. Government Street, Brandon, MS 39042**

- (1) 24 port patch panel to be installed in existing rack
- (96) 1 foot CAT6 Patch Cables
- (96) 10 foot CAT6 Patch Cables
- 12 additional drops in existing conduit including connectors and plates
  - Consisting of
  - (5) duplex drops
  - (2) single drops

Cabling – up to 1500 of CAT6 cabling

### **Requirements on Cabling:**

- Wall Mountable Open Frame Rack– standard 19” minimum of 12U rack equipped with wire management; equipped with a rack mounted (2U) shelf for location of any network devices that are not rack mounted; a rack mounted surge protected power strip should be included. **MUST BE SUFFICIENTLY DEEP TO ACCOMMODATE SWITCHES.**
- Drops - installation should be in accordance with all industry standards. A printed certification report is required for all drops. Where pre-installed conduit is available, it must be used. When possible the wire should be installed INSIDE the wall. When that is not possible, a raceway must be provided to protect and conceal the cables.
- Response should include removal of old cabling, and moving it to the area designated by the library.
- All cable and cabling components including jacks and patch panels used in this proposal will be Category 6 rated. Current cables and patch panels may be used for this project ONLY if they are Cat 6 Rated cables. Most current cables are NOT Cat 6. Existing wall plates may be re-used, but the connectors must be replaced with new CAT6 rated jacks.
- Bid must include cabling and all necessary components (patch cables, patch panels, jacks and mounts, crimp ends, racks, etc.)
- Bid must include cost of labor and installation.
- Any cables run by the vendor will be terminated into a patch panel and labeled indicating the wall jack to which it attaches.
- Patch cables from the patch panel to the switch will be BLUE, Cat 6 cables and will be provided by the vendor.
- **Drop Ceilings** - Cable can be bundled without any conduit but it must be off the ceiling using hooks.
- **Open Ceilings** - The cable may be run out-of-sight along the beams if needed.
- **Walls** - If cable is run along an open wall, it must be in Panduit or similar enclosure.
- Vendor is to clearly number and label all data ports, and the corresponding number in the patch panel.

**Central Mississippi Regional Library System  
Vendor Proposal for Switches**

All applicable taxes, fees, shipping and surcharges from which the library is not exempt or that is imposed or assessed by Vendor must be shown below or they will not be paid by the Library.

Vendor SPIN \_\_\_\_\_

Equipment	Price Each	Quantity	Extended Price
HP 1920-48G Managed L3 Switch		2	
HP 1920-48G Switch Equivalent (list model name, model number, and cost)			
HP 1920-24G Managed L3 Switch		3	
HP 1920-24G Switch Equivalent (list model name, model number, and cost)			









